Refund School Closure; Weather

School closings due to inclement weather regarding reimbursement for meals not received.

The Lunch Direct program is a partnership. It requires communication between the *school, caterer, and Lunch Direct*.

The *school* is the first contact point. <u>They need to notify the caterer of a closure</u> to avoid having the caterer prepare and deliver the meals.

If weather is severe and a closure is probable, the caterer should contact the school to decide on a course of action.

In order for Lunch Direct to issue a credit for prepared meals, the caterer <u>must</u> <u>verify the situation, and agree</u> to the credit. The credit will be used on the next purchase.

If Lunch Direct is advised of a closure, a credit will be applied to all purchases for the period of closure.

We appreciate your understanding and cooperation.

Service at Lunch Direct